

FORM NO. 2

Application for registration and grant of /renewal of licence for the year _____ and
notice of occupation to be submitted in duplicate

1. Full name of the Factory with factory licence number if already registered before.

2. (a) Full postal address and situation of the factory.

(b) Full address to which communication relating to the factory should be made.

3. Name of manufacturing process or processes :

(a) Carried on in the factory during the 1st 12 months (in the factories already in existence)

(b) To be carried on in the factory during the next 12 months (in the case of all factories)

4. Names and values of principal products manufactured during the last 12 months.

(i) Maximum number of workers proposed to be employed on any day during the year.

(ii) Maximum number of workers employed one any on day during the last 12 months.

(iii) Number of workers to be ordinarily employed in the factory.

5. (i) Nature and total amount of power (H.P.) installed or proposed to be installed.

(ii) Maximum amount of power (H.P.) Proposed to be used.

6. Full name and residential address of the person who shall be the manager of the factory for the purpose of the Act.

7. Full name and residential address of occupier.

(i) The proprietor of the factory in case of private firm/proprietary concern;

(ii) Direction in case of a public limited Company/Firm.

(iii) Where a managing Agent has been appointed the name of Managing Agents and directors thereof.

(iv) Share-holders in case of a private Company Whereas Managing Agents have been appointed.

(v) The Chief Administrative Head in case of a Govt. or local Fund Factory.

8. Full name and address of the owner of the premises of building (including precincts thereof) referred to section 93.

9. In the case of a factory constructed or extended after the date of the commencement of the rules.

- (a) Reference number and date of approval of the plans for site where for old or new building and for construction or extension of factory by the State Govt. Chief Inspector.
- (b) Reference number and date of approval of the arrangement if any, made or the disposal of trade waste and effluent and the name of the authority granting such approval.

Signature of occupier

Date.....

Signature of Manager

Date.....

Note :- 1. This form should be completed in ink in block letters or typed.

2. If power is not used at the time of filling up this form but is introduced later, the fact should be communicated to the Chief Inspector of Factories immediately.

3. If any of the persons named against item 8 is minor the fact should be clearly stated.

4. In the case of a factory, where under the provision to sub-section (1) and (2) of Section 100, a person has been nominated as the occupier, information required in item 8 should be supplied only in respect of that person.

5. In the case of a factory where a Managing Agent or Agents have been appointed as occupier under the Indian Companies Act, 1933 (VII of 1933) information required in item 8 should be supplied only in respect of that person or persons.